



Boyer City Public Schools

Excellence in Academics, Arts & Athletics

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| Card Type | MAXIMUM CREDIT LIMIT | Authorized User | MONTHLY LIMIT ON PURCHASING CARD | APPROVAL PROCESS |
|------------------------|----------------------|--|----------------------------------|---|
| M/C PURCHASING PROGRAM | \$9,999 | PRINCIPALS | \$3,000 | REQUISITION FOR LIMIT INCREASE - CENTRAL OFFICE |
| M/C PURCHASING PROGRAM | \$5,000 | DIRECTORS, MAINTENANCE, FOOD, TRANSPORTATION | \$2,500 | REQUISITION FOR USE - CENTRAL OFFICE |
| M/C PURCHASING PROGRAM | \$5,000 | SUPERINTENDENT | \$1,000 | REQUISITION FOR USE - CENTRAL OFFICE |
| M/C PURCHASING PROGRAM | \$2,500 | ATHLETICS, DRAMA | \$1,000 | REQUISITION FOR USE - SUPERVISOR |
| M/C PURCHASING PROGRAM | \$1,000 | EARLY LEARNER DIRECTOR, TECHNOLOGY, MEDIA | \$500 | REQUISITION FOR USE - SUPERVISOR |
| M/C PURCHASING PROGRAM | \$500 | CLASS ADVISORS | \$0 | REQUISITION FOR USE - SUPERVISOR |
| M/C PURCHASING PROGRAM | \$250 | TEACHER | \$0 | REQUISITION FOR USE - SUPERVISOR |